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for file

MEMORANDUM FOR: Deputy Director for Administration

FROM: Director of Logistics

SUBJECT: Space Planning for Computer Facilities

REFERENCE: Memo for DDA fm D/ODP, undated, Subject: Projected Space Requirements for Computer Facilities

1. We are not in a position to speak to the desirability of a three-center ADP operation. Therefore, our comments are confined to the facility management issues inherent in the Office of Data Processing (ODP) proposal.

2. The two centers designated to remain in the Headquarters Building are proposed to stay within existing computer-conditioned space. We will need to upgrade power and air-conditioning systems in the Ruffing Center and add standby chillers to the Northside Center to improve reliability in the existing building.

3. These two centers are projected to grow by approximately 10,000 square feet between 1987 and 1992. In planning the initial occupancy of that 10,000 square feet of expansion space, we will identify Directorate of Administration components that have low priority on Headquarters space so that space can be vacated in the future without incurring the multiple moves associated with relocating components of other directorates.

4. The computer space in the new building is projected to grow by about 17,000 square feet by 1992. We will plan to initially fill this expansion space with ODP components to allow them to efficiently operate the major center.

5. The existing special center space will be used for Directorate of Operations or Directorate of Intelligence backfill as appropriate.

/s/ Daniel C. King

Daniel C. King

OL/NBPO

(03 Jul 84)

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